



# ST IVES NORTH PUBLIC SCHOOL

## ENROLMENT AT SINPS

### HOW TO ENROL AT OUR SCHOOL

For a student to be enrolled at St Ives North Public School it is important for the parents or caregivers to provide information for the enrolment process to function correctly.

Students who live within the designated area for St Ives North Public School will be accepted for enrolment if a specific set of criteria is met.

The designated enrolment area is a set geographical area decided by the Department of Education and Communities and is based on long term enrolment projections and availability of classroom facilities.

### ENROLMENT BOUNDARIES

The catchment area for St Ives North Public School is defined as being:

- To the East: the area bounded by the western side of Mona Vale Rd, excluding Palm Street.
- To the West: the area bounded by Cowan Creek and Ku-ring-gai Creek.
- To the North: the area bounded by St Ives Chase.
- To the South: the area bounded by, but not including, Pentecost Avenue.

A map of the local area is available from our office and is also available on the schools website.

For students whose parents/caregivers do not live within the designated enrolment area an application for "Out of Area" enrolment must be completed and this in addition to the other criteria will be considered by the School's Enrolment Committee.

### ENROLMENT

For a student to be enrolled at St Ives North Public School he / she must:

- be of the appropriate school age
- live within the designated enrolment area be a resident of Australia
- Or be accepted into the Ku-Ring-Gai Unit for Gifted and Talented Students

Please ensure that when you come to the school to enrol bring with you the following documents:

- Application for Enrolment Form
- Proof of Age eg Passport or Birth Certificate
- Immunisation Certificate showing pre-school booster details
- Proof of Residential Address
- Proof of Australian Residential Status

Please Note: No child will be enrolled unless the original documents listed are presented for verification.

Learn to Live

Address: 87 Memorial Ave, St Ives 2075  
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Education &  
Communities

To assist you in becoming familiar with the organisation and operations of St Ives North Public School we have prepared an Information Booklet and a series of pamphlets. Copies of these are available upon request from the School Office.

## **ENROLMENT IN KINDERGARTEN AT ST IVES NORTH SCHOOL**

Children may enrol in Kindergarten at the beginning of the school year if they turn five years of age on or before 31 July in that year.

## **ENROLMENT IN YEARS 1 TO 6 THROUGHOUT THE YEAR**

As in accordance with the Department of Education and Training, the policy for the enrolment of a student in Years 1 to 6 is governed by the student's place of residence.

## **SELECTION OF STUDENTS FOR THE KU-RING-GAI GIFTED & TALENTED UNIT**

Each year students seek to gain entry into the Ku-ring-gai Gifted & Talented Unit. The selection criteria for the Unit are determined by a committee in consultation with the Principal.

Parent and student Orientation days are conducted for new students in November each year

**Should you no longer require enrolment for your child at our school it would be appreciated if you would notify the School Office at your earliest convenience.**

## **NON-LOCAL SCHOOL ENROLMENT**

St Ives North School has had to develop an "Out of Area" Enrolment Procedure to meet the demand for student placement at the school. This procedure has been developed in accordance with the Department of Education and Training:

"Enrolment of Students in Government Schools Policy August 1997".

## **GENERAL INFORMATION**

- All primary schools and co-educational high schools have designated local enrolment area.
- Every student is ensured a place in their designated local co-educational high school or their designated local primary school.
- Parents may apply to enrol their children in non-local primary schools or non-local high schools (single sex or co-educational).
- The number of non local places at each school depends upon the availability of classroom space and teacher staffing. Some schools may NOT have non-local places available.

Students who live outside the designated local enrolment area may wish to make an application for their child to attend St Ives North School. An application for a non-local Primary school enrolment (pink form) must be completed by the parents and submitted with the application for enrolment.

A School Enrolment Committee will meet in Term 4 of each year to consider non-local school enrolments. The criteria considered for each application is outlined on the reverse side of the non local school placement form. The Committee also meets throughout the year on a needs basis.

**Parents should note that submitting a non-local school placement application for St Ives North School is not a guarantee for a place being available at the school.**